

Nominating Committee Meeting Notes 4/9/2024

Time: 6:00pm

Present: Charles, Jill

Note taker: Jill

AGENDA FOR TUESDAY, 4/9

- Mentors
 - Trainings
 - 2024 election calendar
 - Recruitment strategy FY24
 - By-law revisions
 - Board application
 - Annual meeting
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MEETING NOTES FOR TUESDAY, 4/9

MENTORS

- Past meetings:
 - Jill has met with Carmen, Sherry, and Josh
 - Emma has met with Barukh
 - Joyce has met with Yousef
- Future meetings
 - Mentors will continue to meet with mentees throughout the fiscal year
 - Report to Nominating Committee if additional support is needed

TRAININGS

- February's *accounting for beginners* training was a success.
 - 6 board members attended
- March 2024
 - Overview of the vision for KBOO's new website
 - The board had an opportunity to give feedback, ideas, and input on the current KBOO.fm for the web coordinator.
- April 2024
 - Fundraising
 - James Neale, KBOO's Development Director will train board members to call major donors to ask if they would like to participate in this Spring Drive's match pool.
- May 2024
 - Stonehenge tour

- date(s)/time(s) TBD
 - Jill will work with Nathan to coordinate
- Facilitation training
 - Working board meeting
 - Date - TBD based on trainer

2024 ELECTION CALENDAR

- Annual meeting
 - Saturday, 9/21/2024
 - 3rd week of September
- Applications due
 - Friday, 7/19/2024
 - 9 weeks before the annual meeting
 - As required by KBOO bylaws
- Mail notification to members to be sent 30 to 60 days prior to the annual meeting, as required by KBOO bylaws
 - Announcement of annual meeting
 - Candidate statements
- Electronic notification to be sent to members when USPS mail notification is sent
 - Constant contact
 - Link to candidate statements
 - Link to electronic ballot

RECRUITMENT STRATEGY FY24

- *How to become a KBOO Board member* informational sessions resumed in March.
 - 3x per month through June
 - The Nominating Committee is promoting this training
 - Especially with programmers and current KBOO volunteers
 - Programming
 - On-air announcements
 - kboo.fm announcement
 - Web Coordinator
 - Social media
 - Engagement Coordinator
 - From Constant Contact
 - Volunteer Coordinator
 - Volunteer newsletter
 - Galaxy

- Board of Directors
 - Jill will email promotional video to the board

BYLAW CHANGES

- March's discussion on the proposal presented in February was postponed until April.
- The board is reviewing the additional qualifications proposal during the February board meeting
 - Discussion and vote whether to forward to the Governance and Policy Committee for review for the FY24 ballot.
- Recruitment qualifications
 - Current qualifications from KBOO's Bylaws
 - Section 4. Qualifications. All Board members shall be members of the corporation, and shall attend volunteer orientation within three months of being seated.
 - Additional proposed qualifications (will require Bylaws revision):
 - Informational Sessions
 - How to become a KBOO Board member
 - One-on-one with a member of the Nominating Committee
 - Board/Committee meetings
 - Attend at least 1 meeting of KBOO's Board of Directors
 - Attend at least 1 committee meeting
 - Classes
 - FCC
 - Programming
 - Production
 - Accounting
 - Policy
 - Background checks
 - More in-depth background checks
 - Should this background check mirror the check for Staff?

BOARD APPLICATION

- Paperless!
 - Charles will develop a Google Form for the board application
 - No more awkward non-fillable document!

ANNUAL MEETING

- Planning
 - WHO
 - KBOO members, board recruits, board members, staff and volunteers

- WHAT
 - Annual meeting of the KBOO's membership and election of board members
 - As required by KBOO's bylaws
- WHEN
 - Saturday, 9/21 in the afternoon
- WHERE
 - The Clinton Street Theater is no longer the ideal venue for the annual meeting
 - KBOO does not have the same close relationship with the new owners of the theater.
 - We can look for space elsewhere:
 - The Kennedy School
 - Tabor Space
 - Hotel conference room
- WHY
 - To summarize the fiscal year that is concluding, to announce plans for the coming year and elect new board members.

NEXT MEETING
Tuesday, 5/14/2024
6:00pm
Via Zoom