

Personnel and Governance Committee

Minutes

April 10, 2017

Meeting opened at 6:09

Present: Zale, John, Rose, Ani

Absent: Bill, Shaheed

We checked in...

We read the meeting guidelines and house rules...

Minutes from March meeting approved.

I. Background check update.

A) Zale reported on background check process and the committee affirmed that it all employees including contract employees should have a background check.

II. Conflict Resolution.

Rose presented a rough draft of "KBOO Conflict Resolution and Grievance Policy." The committee reviewed and made changes. Rose and Zale will finalize the changes into a clean version. Ani will send the clean version via email to staff and volunteers. Comment can be made by staff and volunteers by replying in email to Ani and/or by coming to the May personnel and governance committee.

Next meeting Monday, May 8th at 6 p.m.

Meeting Adjourned. 8 pm.